

## LEIZER BOARDS

It may seem that all of the classrooms in the Bethany building are only equipped with chalk boards or dry-erase boards. In actuality, though, the green boards are LEIZER BOARDS! Leizer Boards can be used a variety of ways. Following are examples of ways the boards can be used and instructions for use.

### APPROVED WRITING UTENSILS FOR USE ON THE BOARDS

#### Chalk

*Important things to note:*

- the chalk used needs to be 95% chalk or higher.
- failure to use high quality chalk will result in a waxy build-up.

*Erasing:*

- each room will be equipped with a “Hygieia Chalkboard Cleaner” to use for erasing chalk only.
- this eraser has two sides: latex and leather.
  - The latex side will be the side most often used by the faculty. It is used in the same manner as a regular eraser and should remove most chalk marks.
  - The leather side is for hard to erase chalk marks. **It is not for use on a dry erase board or with any other writing utensil.**
- to switch from the latex side to the leather side and vice versa, press in on the eraser and pull carefully on one side. Then put one side in holder and press the other side until it snaps into place.
- **this eraser is to be used with chalk only.**

#### Water Based Marker

Another option for writing on the Leizer Boards is using a special water based marker. This would be useful if one had a primary model or example she/he wanted to keep on the board throughout the whole class period. For example: if two people wanted to play tic tac toe, they could draw the board (#) with the marker and then mark their X's and O's with chalk. When the game is over, they can erase the chalk and the board will remain. They are now ready for a new game.

*Important things to note:*

- ONLY use **Sanford Vis-à-Vis Overhead Transparency Markers** on the Leizer Boards.
- failure to use the correct markers could result in permanent damage to the boards.

*Erasing:*

- each room will be equipped with a sponge and a bottle of solution.
- spray the solution onto the sponge or directly on the board's surface. Wipe the surface clean with sponge.

#### Pencil

Pencil markings can be seen only in close proximity to the board. This option is useful for notes and guidelines for the instructor's eyes only.

*Erasing:*

- pencil can be erased by simply using a pencil eraser.

### OTHER POSSIBILITIES

#### Projection:

Leizer Boards can also be used as a projection surface for slides or overhead projectors. This could be helpful when wanting to make notes that coincide with the projected image.

*For best daylight projection:*

- position the projector up to 8 feet from the board surface.
- reduce the light that falls directly on the surface as much as possible.
- other light sources can stay on for better eye contact and interaction between teachers and students.

#### General Use:

- Please clean-up the Leizer boards at the end of each class.
- If a faculty member would like to keep information on the board for more than one period, please remember the following:
  - obtain permission from other colleagues who may be using the room.

- information left should be in an unobtrusive spot on the board (i.e., a corner).
- mark save on or around the material so that the custodial crew won't erase it.