



## BETHANY THEOLOGICAL SEMINARY READING COURSE PROPOSAL

**This form must accompany the registration card at the time of registration**

All requests for reading courses must be approved by the Educational Policies and Assessment Committee (EPAC). For approval, complete this form, secure the consent and signature of a faculty member to serve as the advisor for the course, and return the completed form to the Director of Academic Services. EPAC will then act on the proposal and report back to you.

**Please check the following:**

- I have completed at least 15 hours of regular coursework.  
 I have read the Policy for Reading Courses (on the back) and integrated this information into my proposal.

Student Name \_\_\_\_\_ Date \_\_\_\_\_

Proposed Course Title \_\_\_\_\_

Proposed Faculty Advisor \_\_\_\_\_ Semester \_\_\_\_\_

Curricular Requirement Course Will Meet \_\_\_\_\_

Course Description:

**Please attach the following:**

- A list of the goals/objectives for your reading course.  
 A detailed outline of what you plan to do including reading list, paper(s), or other components.

**Rationale for Proposal** (check all that apply)

- Course not offered at Bethany or ESR  
 Course not offered this year at Bethany or ESR  
 Distance or schedule makes it impossible to fulfill this curricular requirement through regularly scheduled course  
 Other (describe)

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**Statement of proposed faculty advisor:**

*I support this course proposal and am willing to serve as the instructor.*

Advisor Signature \_\_\_\_\_



## **BETHANY THEOLOGICAL SEMINARY**

### **READING COURSE POLICY**

1. Reading courses are a curricular option intended to augment regularly offered courses. Students may take up to two reading courses per year, not to exceed 15% of the total curricular program of the student. The credit value for all reading courses is 1.5 semester hours.
2. Students will be eligible to do reading courses after they have completed at least 15 semester hours of regular coursework and demonstrated ability to do independent research and writing.
3. Reading courses will not duplicate courses offered during a given year at Bethany or ESR except in the case of students whose schedule and/or location makes it impossible to take advantage of such regularly offered courses.
4. A faculty advisor approved by the Educational Policies and Assessment Committee will oversee each reading course. The advisor may be either a regular member of the faculty or another qualified person appointed by the Dean to serve in that role. In the latter case, a regular member of the faculty will be designated as the contact person for the outside advisor.
5. Reading courses may be structured either as independent study by individual students or as a group reading course involving peer interaction. In both instances, a reading course will typically include reading, a written project, and scheduled meetings with the faculty advisor.
6. Reading for a reading course will normally consist of 1200-1600 pages. A lesser number of pages may be appropriate when the course includes some structured learning experience as well as reading.
7. Faculty members carrying a regular teaching load may serve as advisor for up to two reading courses each term. Exceptions will be negotiated with the Dean.
8. Students desiring to do a reading course will submit a reading course proposal to the Educational Policies and Assessment Committee on the form found on the back of this sheet. In preparing the proposal, the student will secure the consent of a prospective faculty advisor.